



International Trumpet Guild®

## AFFILIATE CHAPTER GRANT APPLICATION

Date Submitted: \_\_\_\_\_ Event Title: \_\_\_\_\_

Event Date: \_\_\_\_\_ Event Location: \_\_\_\_\_

Chapter: \_\_\_\_\_ Host Institution: \_\_\_\_\_

Contact person: \_\_\_\_\_ Email address: \_\_\_\_\_

Request consideration for the following:  \$1,000 grant  \$500 grant  other \_\_\_\_\_

\*Applications will be accepted throughout the academic year until grant funds have been exhausted.

### Description of event:

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Expected number of participants: \_\_\_\_\_

Anticipated budget: \_\_\_\_\_ \*Please attach detailed budget information to this form\*

Income sources and amounts: \_\_\_\_\_

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### REQUIREMENTS for RECIPIENTS

1. The ITG Affiliates logo and the following statement must be prominently displayed on any publication (web/print) or program related to this grant-approved event: ***"This event is made possible in part by a grant from the International Trumpet Guild."***

2. The ITG Affiliates logo is available in a various formats here: <http://old.trumpetguild.org/affiliatelogos/chapterlogos.html>. Do not alter this logo in any way other than resizing or changing the color to fit the design. **All publications related to this event must be submitted for logo usage approval to the ITG Web Site Director at [website@trumpetguild.org](mailto:website@trumpetguild.org).**

3. Following the event: A written report with pictures and/or video, must be submitted electronically to the ITG *Journal* News Editor, the Affiliate Chapters Coordinator, and the ITG Treasurer **within two weeks** of the event for publication and tax/record keeping purposes: [news@trumpetguild.org](mailto:news@trumpetguild.org), [chapters@trumpetguild.org](mailto:chapters@trumpetguild.org), and [treasurer@trumpetguild.org](mailto:treasurer@trumpetguild.org).

\*\*I have read the Requirements for Recipients, and I hereby agree to fulfill each point as stated in a timely manner.

Signed by Grant Applicant/Contact Person: \_\_\_\_\_